## Hands-on Training by NCUA Economic Development Specialists



RSVP to attend free, hands-on training to set up your 5300 Online Profile. Your online profile must be set up in order to complete the September 30, 2009 Call Report.

### National Credit Union Administration

# 5300 Online Profile and Call Report Training Clinic



RSVP...register for a free training session on how to set up your credit union's new 5300 Online Profile. Appointments are required.

#### NCUA's 5300 Online Profile and Call Report Training Clinic

#### When:

Wednesday, September 10, 2009

#### Where:

Woman's Southwest FCU 4210 Junius St. – 5<sup>th</sup> Floor Dallas, TX 75246

#### Time:

Appointments are required and space is limited. Call today to make an appointment.

#### Please RSVP:

EDS Carl Banks at (210) 859-9713 or cbanks@NCUA.gov for an appointment.

# NCUA's Economic Development Specialists (EDS) provide free training!

Contact the EDS listed above to register for a free, hands-on session on how to set up your new NCUA Call Report Profile. All Call Report profiles must be set up before credit unions may submit the September 30, 2009 Call Report electronically.

#### What to Bring?

- NCUA Letter with your assigned Username and Password. This will be mailed through the postal system to all credit unions late August 2009.
- A printed copy of your June 30, 2009 Call Report.
- A printed copy of the most recent Report of Officials submitted to NCUA.
- Home address, home phone number, and an email address for all Board Members, Supervisory Committee Members, Credit Committee Members, and the Manager/CEO.
- Physical Address and phone number for all branch and Main/corporate offices, including vital records center and disaster recovery location.
- Dates of the most recent:
  - ✓ Supervisory Committee Audit
  - ✓ Member Account Verification
  - ✓ Disaster Recovery Test and
  - ✓ Annual Meeting (from ROO)
- For each CUSO:
  - ✓ City of headquarters
  - ✓ State of headquarters
  - ✓ All services used with the CUSO

## NCUA's 5300 Call Report goes online in 2009.

For the September 30, 2009 Call Report reporting cycle, NCUA plans to release an online version of the Call Report that will replace the existing software. All credit unions with internet access will be required to submit the Call Report electronically.

NCUA posted a Frequently Asked Questions document on the NCUA website under Credit Union Data at the following link:

http://www.ncua.gov/OnlineFAQ.pdf

Register today for a free, hands-on training session to set up your credit union's profile!